

*Lockport Township Park District
Park Board Minutes
September 23, 2024*

Regular meeting of the Board of Commissioners of the Lockport Township Park District was held on Monday, September 24, 2024 at 7:00 p.m. at Dellwood Park Community Center, 1811 Lawrence Avenue, Lockport, IL 60441 followed by the Pledge of Allegiance.

Upon calling roll, the following Commissioners were present:

Jeff Rigoni
Don Bauer
Paul Nobis

Also, present were:

Bill Riordan, Executive Director
Nathan Krusinski, Business Manager
Ken Tondini, Director of Park Services
Pete Hall, Director of Facilities, Projects & Planning
John Waxweiler, Director of Public Safety
Dave Herman, Director of Recreation
Ben Ragle, Challenge Fitness Facility Manager
Gina Madden, Attorney
Lisa Bruni, Board Recording Secretary
Steve Lunde, Director of Golf Course Operations
Tyler Brown, Park Services

Consent Agenda

Motion made by Commissioner Paul Nobis, second by Commissioner Don Bauer to approve consent agenda for the following:

- Minutes of August 26, 2024
- Minutes of Board Workshop September 11, 2024
- Bills & Payrolls

Roll call results were as follows:

Ayes: Jeff Rigoni, Donald Bauer, Paul Nobis

Nays: None

The Motion Was Duly Carried

Disbursement checks issued and recorded in the accounts payable journal for August 2024 for the following funds:

General Fund	119,318.59
Museum Fund	966.36
Police Fund	5,559.21
Liability Fund	10,980.00
Recreation Fund	231,066.99
Chaney Pool Fund	36,995.52
Heritage Falls Water Park Fund	9,879.04
Challenge Fitness	34,412.96
Prairie Bluff Public Golf Club	177,126.27
Construction	34,281.71
Grant	<u>260,810.80</u>
Total	\$921,397.45

Employee payrolls for the month of August 2024 for the following funds:

General Fund	72,121.28
Museum Fund	1,216.75
Police Fund	25,590.78
Pension Fund	40,379.00
Recreation Fund	140,390.81
Chaney Pool Fund	21,981.33
Heritage Falls Water Park Fund	22,886.12
Challenge Fitness	74,119.31
Prairie Bluff Public Golf Club	<u>140,244.68</u>
Total	\$538,930.06

Treasurer's Report

Motion made by Commissioner Paul Nobis second by Commissioner Don Bauer to approve the Treasurer's Report as follows:

- Fiscal Treasurer's Report August 2024
- Cash & Investment Report August 2024
- PPRF Analysis

- Prairie Bluff August 2024
- Round Analysis
- Challenge Fitness August 2024
- License Agreement Payments

Roll call results were as follows:

Ayes: Jeff Rigoni, Donald Bauer, Paul Nobis

Nays: None

The Motion Was Duly Carried

Correspondence

- Thank you letter from resident Julie Connor for the assistance that Office Jeff Schenk and the Park Police.
- Thank you from participant Sharon Bruce to Katie Ness for doing a great job during on the recent Colorado trip. She was impressed with how caring and compassionate Katie is with the trip participants.
- Thank you letter from Keith Beisman, father of a summer camp participant.

Report of Officers

A. Attorney's Report

- **Morris Park**
Attorney Madden stated that she will be meeting with the Township Supervisor regarding the wording of the donation agreement and will present the document in draft form to the Board at the next meeting.
- **Tax Objection**
Attorney Madden explained that the tax revenue objection of the 2020 Levy has been dismissed. She added that with the help of staff they were able to aggressively attack the objection. Attorney Madden stated that she requested additional information from the prosecutor regarding the case and when she appeared for the next court appearance the Judge stated that the objection for the Park District levy had been dismissed. She thanked staff for their diligent records regarding the funds for levy.

B. Secretary's Report

- None

C. President's Report

- None

Director's Report

- **Department head meetings**
Continue to meet with Department Heads as we prepare for the 2025 Budget.
- **Rotary weekly meetings**
Bill attended various Rotary meetings.
- **Safety meeting**
We continue to hold safety meetings virtually.
- **Special events**
Attached are the special events through October 2024.
- **Military History Weekend**
Military History Weekend is Saturday September 7th and Sunday September 8th. A short discussion took place regarding the event.
- **Haunted Hayride/Curse of the Bayou**
Dates for the Haunted Hayride/Curse of the Bayou are Oct 4th, 5th, 11th, 12th, 18th, 19th, 20th, 25th, 26th and 27th. We added Sundays for the last 2 weeks, but start and end earlier
- **Summer Outings**
The last IAPD outing is 9/30 in Highland Park.
- **Annual Board Training**
Bill explained that annual board training with Attorney Madden needs to be completed before the end of the year. We can do prior to a Board meeting if that works. Consensus was to have the training an hour before the October board meeting.
- **2025 Budget Schedule**
Attached is the 2025 Budget schedule. Bill added that a budget workshop will need to be scheduled, most likely during the first week of December.

- **2024 Tax Levy**
We will be starting the 2024 Tax Levy process with the Levy being adopted typically at the November Board meeting.
- **Brent Hassert**
Some sad news to pass on to the Board as Brent Hassert recently passed away. Brent was a great friend to the Park District and instrumental for the property acquisition by Prairie Bluff. Attached is Brent's obituary.
- **Challenge Fitness expansion update**
The windows will be going in soon and the outside earthwork to be completed. Pete stated that a solution to the sprayed fireproofing has been figured out. He added that the project is getting back on track and that the windows will be installed this week. After that is completed, work on the inside of the building will begin.
- **Heritage Falls Water Park update**
Pete stated that the slide and tower were refinished. A permit for the liner was submitted to IDPH that will take approximately 8 weeks to be approved so most likely the project will take place in the spring. Pete added that we will be going out to bid for the project at the end of this week and we will bring the results to the Board for approval at the next meeting. After approval, scheduling for the project will begin.
- **Dellwood Park bridges**
The engineers are finalizing the preliminary grading for the bridge crossings to demonstrate the impacts on the floodplain to obtain the desired "no impact flood study memorandum"
- **Crest Hill Memorial Park update**
The project is underway with a fall completion anticipated, the playground draining is complete and the concrete and path are next on the schedule.
- **Highland Ridge update**
We have several playground layouts. We will bid this project over the winter with a spring 2025 installation.
- **FCC update**
Pete stated that the grant work has been completed but we are still waiting on Comed to energize the new meter. Shortly after the HVAC unit will be working.
- **Sunset Park**
We have an updated concept plan for Sunset Park. We will look to apply for a future OSLAD grant for this site.
- **Solar update**
Staff will continue to research possible solar options.
- **Other capital updates**
The screening for the HVAC unit was put on hold until we can fix the sewer work, the IDPH permit for the pool liners at HFWP and Challenge Fitness have been submitted. The refinishing of the slides at Chaney and Heritage are complete as well as the slide structure at HFWP. The roof at the PAC is leaking and will be completed prior to the start of the Haunted Hayride.
- **NWCSRA meeting**
Bill will be attending the 9/25/24 Board meeting.
- **Park / facility tour**
The tour was September 11th.
- **SSPRPA Meeting – 50th anniversary**
SSPRPA celebrated its 50th anniversary at Prairie Bluff with a big turnout. The first meeting was held at Dellwood Park, so it was important for us to host.
- **NRPA**
The National Conference is October 8th – October 10th.
- **IAPD Gala**
The IAPD Gala is Friday October 25th.
- **IAPD Legal Symposium**
The IAPD Legal Symposium is Thursday November 7th.
- **Paycom**
Nathan and Bill continue working with Paycom on the data conversion.

- **Staff interviews**
Staff interviews continue.
- **Staffing announcements**
With Dave planning to retire in May 2025, Ben will be replacing Dave as Director of Recreation and Jen will be replacing Ben overseeing Fitness and Aquatics. As discussed last year with the Board, Nathan will become the Director of Business on 10/1/24 with John retiring and the Paycom installation.
- **Lago Vista meeting**
Staff continues to meet with the Lago Vista committee with our next meeting scheduled for the first week of October.
- **Silo Bend community input meeting**
Staff met with the initial larger committee to discuss the overall concept plan and review the survey results on 9/18/24. There were 31 people interested in joining the committee, 11 people attended the entire meeting with a couple from the same household. The committee has been narrowed down to 9 members who are located in all areas of the subdivision.
- **Oak Valley subdivision**
Staff continues to work with a development east of Creekside on land contributions.
- **Crest Hill developments**
Staff continues to work with a developer for an aged targeted community in Crest Hill.

A short discussion took place with regards to the outdoor lighting around the building at Prairie Bluff.

New Business:

A. Introduce Park Services Staff

We have a couple new Full-Time Park Services staff members to introduce to the Board. These 2 employees are replacing a staff member that retired and the other staff member left for other employment.

Kevin Patrick's first day of work was 8/29/24 while Tyler Brown's, who is here with us today, first day of work was 9/3/24. Both Kevin and Tyler hit the ground running preparing for the Military History Weekend. Both Kevin and Tyler bring various experiences to the District from their previous employers with Kevin working at Grainger and Tyler working at Joliet Park District and Will County Forest Preserve.

Please welcome Kevin Patrick and Tyler Brown.

B. Approval Annual Application for Alcohol Use in the License Area

It is the requirement of Legacy Paintball LLC to annually apply for a permit from the Board of Commissioners for the sale, service, or consumption of alcohol in the license area. The attached application outlines the responsibilities of Legacy in the license agreements. Typically, we do this earlier in the year, however John Waxweiler wanted to increase a police presence and adjust the staffing plan. With the increase in staffing, it would be difficult for us to staff the event. John has worked with John LaFlamboy and Chief Harrang of the City of Lockport to come up with an alternate plan for 2024. The City of Lockport will be staffing the event including the midway area where the alcohol is sold in 2024. Attached is the plan with the police schedule as well as the annual application. John will be present if you have any questions.

Staff recommends the Board approve the annual application for alcohol use in the license area for Legacy Paintball LLC.

Motion made by Commissioner Don Bauer, second by Commissioner Paul Nobis to approve the annual application for alcohol use in the license area for Legacy Paintball LLC.

Roll call results were as follows:

Ayes: Jeff Rigoni, Donald Bauer, Paul Nobis

Nays: None

The Motion Was Duly Carried

C. Approve Purchase of Splash Pad Equipment for the Heritage Falls Water Park

Attached is the proposal from Vortex to replace the splash pad equipment at Heritage Falls Water Park in the amount of \$68,140.00. As discussed at the mid-year capital workshop, the plan is to give a facelift to Heritage Falls including replacing the splash pad equipment. The new layout of the splash pad equipment was designed to replace our existing pieces. The equipment is bolted to a flange.

The proposal is discounted through the NPP.gov purchasing cooperative contract number PS21115. Our member ID for NPP.gov is M-5829484. The proposal is for equipment only. Staff will do the installation of the equipment as well as the start up.

Staff recommends approving the purchase of the splash pad equipment for Heritage Falls Water Park from Vortex through the NPP.gov purchasing cooperative contract number PS21115 in the amount of \$68,140.00.

Motion made by Commissioner Don Bauer, second by Commissioner Paul Nobis to approve the purchase of the splash pad equipment for Heritage Falls Water Park from Vortex through the NPP.gov purchasing cooperative contract number PS21115 in the amount of \$68,140.00.

Roll call results were as follows:

Ayes: Jeff Rigoni, Donald Bauer, Paul Nobis

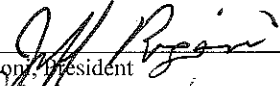
Nays: None

The Motion Was Duly Carried


There being no further business to come before the Board, a motion made by Commissioner Paul Nobis, second by Commissioner Don Bauer to adjourn at 7:35 p.m.

All Commissioners Present Voted "AYE".

The Motion Was Duly Carried.



Jeff Rigoni, President



Max Woods, Secretary