

*Lockport Township Park District  
Park Board Minutes  
July 22, 2024*

Regular meeting of the Board of Commissioners of the Lockport Township Park District was held on Monday, July 22, 2024 at 7:00 p.m. at Dellwood Park Community Center, 1811 Lawrence Avenue, Lockport, IL 60441 followed by the Pledge of Allegiance.

Upon calling roll, the following Commissioners were present:

Jeff Rigoni  
Don Bauer  
Max Woods  
Paul Nobis

Also, present were:

Bill Riordan, Executive Director  
Nathan Krusinski, Business Manager  
Dave Herman, Director of Recreation  
Ken Tondini, Director of Park Services  
Pete Hall, Director of Facilities, Projects & Planning  
John Waxweiler, Director of Public Safety  
Ben Ragle, Challenge Fitness Facility Manager  
Lisa Bruni, Board Recording Secretary  
Steve Lunde, Director of Golf Course Operations

Motion made by Commissioner Max Woods, second by Commissioner Paul Nobis to approve consent agenda for the following:

- Minutes of June 24, 2024
- Workshop Minutes of June 18, 2024
- Workshop Minutes of July 16, 2024
- Bills & Payrolls

Roll call results were as follows:

Ayes: Jeff Rigoni, Donald Bauer, Max Woods, Paul Nobis

Nays: None

The Motion Was Duly Carried

Disbursement checks issued and recorded in the accounts payable journal for June 2024 for the following funds:

General Fund	148,569.82
Museum Fund	848.85
Police Fund	26,227.59
Liability Fund	63,408.84
Recreation Fund	247,020.43
Chaney Pool Fund	17,380.22
Heritage Falls Water Park Fund	16,705.16
Challenge Fitness	41,206.53
Prairie Bluff Public Golf Club	174,917.22
Special Recreation Fund	255,719.21
Construction	536,514.21
Grant	<u>9,270.00</u>
Total	\$1,537,788.08

Employee payrolls for the month of June 2024 for the following funds:

General Fund	78,452.29
Museum Fund	1,178.00
Police Fund	27,687.20
Pension Fund	43,475.66
Recreation Fund	154,732.80
Chaney Pool Fund	27,898.25
Heritage Falls Water Park Fund	27,768.61
Challenge Fitness	72,713.46
Prairie Bluff Public Golf Club	<u>144,878.43</u>
Total	\$578,784.70

**Treasurer's Report**

Motion made by Commissioner Don Bauer second by Commissioner Paul Nobis to approve the Treasurer's Report as follows:

- Fiscal Treasurer's Report June 2024
- Cash & Investment Report June 2024
- PPRT Analysis

- Prairie Bluff June 2024
- Round Analysis
- Challenge Fitness June 2024
- License Agreement Payments
- Popular Annual Financial Report

Roll call results were as follows:

Ayes: Jeff Rigoni, Donald Bauer, Max Woods, Paul Nobis

Nays: None

The Motion Was Duly Carried

#### Correspondence

- Thank you letter Hester Bury, Northern Illinois Food Bank, for staff volunteering at the Mobile Market at the Fairmont Community Center that benefited over 60 households and 200 individuals.

#### Report of Officers

##### A. Attorney's Report

- None

##### B. Secretary's Report

- None

##### C. President's Report

- None

#### Director's Report

- **Department head meetings**  
Continue to meet with Department Heads as we prepare for the fall activities.
- **Rotary weekly meetings**  
Bill attended various Rotary meetings.
- **Safety meeting**  
We continue to hold safety meetings virtually.
- **Special events**  
Attached are the special events through August 2024.
- **Summer Outings**  
IAPD's first outing is Wednesday 7/31/24 at the Sanctuary in New Lenox. The Lockport Chamber outing is Monday 9/9/24 at 9:00 at Broken Arrow. Bill asked the Board to let him know if they planned on going.
- **Fireworks**  
There was a great turn out for the fireworks in Dellwood Park (about 16,000).
- **Summer concerts / car show**  
The next summer concert show is Friday August 16<sup>th</sup> with the car show on Sunday August 18<sup>th</sup>.
- **Envision Fairmont**  
The next Envision Fairmont community input meeting hosted by Will County at FCC is Saturday August 17<sup>th</sup> from 10:00am to 2:00pm.
- **Military History Weekend**  
Military History Weekend is Saturday September 7<sup>th</sup> and Sunday September 8<sup>th</sup>.
- **Decennial Committee meeting**  
The Decennial Committee approved the Efficiency Report.
- **Interviews**  
Internal interviews have started for a couple key positions.
- **Dellwood Foundation Meeting**  
The Dellwood Foundation meeting was June 26<sup>th</sup>.
- **Board Workshop**  
Staff attended the Board Workshop for Prairie Bluff.

- **Challenge Fitness expansion update**  
Pete stated that the project is coming along but we have been battling the weather for the last couple of weeks. He said explained that the steel was set, the trades were working on the building and the carpenter was working on the roof. He added that once that is complete the details on the building would start coming together.
- **Heritage Falls Water Park update**  
Pete stated that the architect is developing details for the liner drawings for IDPH. He added that staff was also looking into a small splash pad renovation and restoration on the slide and the slide tower.
- **Police building update**  
Pete said that staff was currently occupying the building. He added that there are a few punch list items that need to be completed, which will be done when staff is available.
- **Dellwood Park bridges**  
The engineers are working on the flood plain study to get to IDNR. The study will include the preliminary grading for the bridge crossings to demonstrate the impacts on the floodplain to obtain the desired “no impact flood study memorandum”
- **Crest Hill Memorial Park update**  
Pete stated that the permit for the project was received today. The current playground will be removed and donated to Kids Around the World and will be reused by them.
- **OSLAD Grant 2024-2025**  
Staff feels it is best to wait and apply to the OSLAD grant next year for Sunset Park. The playground is in good shape still and this will allow us to update the comprehensive master plan.
- **Silo Bend update**  
The landscape architect has created a few layouts for the park site. Staff will host a community input meeting in August to seek input from the neighborhood. Signs will be posted around the neighborhood and an online survey will be available if residents cannot make the meeting. A couple of layouts with amenities and equipment will be presented at the meeting. Bill is also looking to get a neighborhood committee together, of about 5-9 people, and will include that on the survey so interested neighbors can apply.
- **Highland Ridge update**  
We are working on the playground layout with the landscape architect.
- **FCC update**  
We are still waiting on Comed to energize the new meter. Shortly after the HVAC unit will be working.
- **Solar update**  
Staff will continue to research possible solar options.
- **Other capital updates**  
The poles will be set on 7/23/24 with the netting to be made after the poles are in place, the shed should be installed in the next 7-10 days, the screening for the HVAC unit was finalized and will be installed shortly, and the resurfacing of the two tennis courts closer to DPCC was completed. Williams Architect has started the IDPH permit for the pool liners at HFWP and Challenge Fitness.
- **IAPD Webinars**  
Bill attended an IAPD webinar on Amplifund.
- **NWCSRA meeting**  
Bill attended the June meeting on 6/26/24.
- **Plainfield Park District**  
Pete and Bill met with PPD to discuss a potential cooperative IGA with them. The IGA would allow us to use their landscape architect to help design parks and in return, we would fund their internship program.
- **NRPA**  
The National Conference is October 8<sup>th</sup> – October 10<sup>th</sup>.
- **Paycom**  
Nathan and Bill have been working with Paycom on the data conversion.
- **Lago Vista meeting**  
Staff continues to meet with the recently formed committee meeting to shape the development of the park site.

- **Oak Valley subdivision**  
Staff continues to work with a development east of Creekside on land contributions.
- **Crest Hill Developments**  
Staff continues to work with a developer for an aged targeted community in Crest Hill.

**Unfinished Business:**

**A. Approve Changes to Policy Manual Section 5B.06**

Attached is section 5B.06 (Insurance/Retirement Benefit Programs) of the personnel policy. The Lockport Area Benefits Plan made changes to the coverage levels on 7/1/20. Prior to 7/1/20 coverage options was only Single or Family coverage. Now there are 4 coverage levels that an eligible employee can choose from (Single, Employee + Spouse, Employee + Child(ren) or Family). Staff updated the current policy to reflect the 2 additional coverage levels.

While reviewing the policy with our insurance broker a question was asked if a retiree that is eligible for “insurance benefits for retiring employees”, (section 5B.06.1.3) would be eligible to leave the plan due to being covered by another plan and later return to the plan in the event of a loss of coverage. The broker reviewed our plan and as long as it is stated in our policy manual, the retired employee would be eligible to return to the plan. In the event the retiree is eligible and enrolls in another plan through another employer, their spouse or government program, they would be eligible to return to plan under the same benefits they were eligible for the day immediately preceding their retirement. These changes will save the District money while the retiree is covered under another plan.

Attached are the proposed changes allowing retirees to return to the plan and also clean up the language for the additional coverage levels. These policy changes were discussed at the June 24th Board Meeting. With any policy changes, we typically review the policy at the first Board meeting and adopt the new policy at the next Board meeting. This allows the Commissioners time to review the policy changes.

Staff recommends approving the changes to section 5B.06 of the personnel policy as presented.

Motion made by Commissioner Max Woods, second by Commissioner Don Bauer to approve the changes to section 5B.06 of the personnel policy as presented.

Roll call results were as follows:

Ayes: Jeff Rigoni, Donald Bauer, Max Woods, Paul Nobis

Nays: None

The Motion Was Duly Carried

**New Business:**

**A. Approve Efficiency Report**

Attached is the Efficiency Report that was approved by the Decennial Committee at their 7/9/24 meeting as well as the minutes from each of the committee meetings. The Decennial Committee was formed at the May 22, 2023 Board Meeting to review the efficiencies of the Park District, approve the Efficiency Report and dissolve the Committee. The Committee met on the following dates:

April 30, 2024

June 18, 2024

July 9, 2024

July 9, 2024

Staff recommends approving the Efficiency Report as presented.

Motion made by Commissioner Don Bauer, second by Commissioner Paul Nobis to approve the Efficiency Report as presented.

Roll call results were as follows:

Ayes: Jeff Rigoni, Donald Bauer, Max Woods, Paul Nobis

Nays: None

The Motion Was Duly Carried

**B. Approve A&E Services Proposal for Chaney Pool**

At the mid-year capital workshop, improvements to Chaney Pool were discussed including adding a second slide and installing a liner for the pool shell. Both projects must be approved from IDPH. Attached is a proposal from Williams Architects for A&E services for this project. The scope of services from Williams Architects included are for the preparation of construction documents and assisting with the IDPH permit process. Attached is the proposal from Williams Architects in the amount of \$34,000 for these services. This process will take approximately 5 months.

There is currently one slide at Chaney Pool, however the slide platform and plunge pool were designed for two slides. Attached is the sketch with both slides and how they will fit on the platform and land into the plunge pool. The grey slide is the existing slide, while the blue slide is the additional slide. The estimated cost for the slide project is approximately \$300,000. Senator

Ventura secured \$100,000 in Legislative funding for the District for the slide addition. This process can take a few years for the grant money to be received. The first step for us is to get IDPH approval. While applying to IDPH for the slide, staff felt it was best to apply for the pool liner permit at the same time

Staff recommends approving the proposal from Williams Architects for A&E services for Chaney Pool in the amount of \$34,000.

Motion made by Commissioner Don Bauer, second by Commissioner Paul Nobis to approve the proposal from Williams Architects for A&E services for Chaney Pool in the amount of \$34,000.

Roll call results were as follows:

Ayes: Jeff Rigoni, Donald Bauer, Max Woods, Paul Nobis

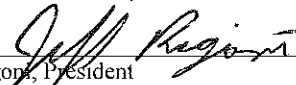
Nays: None

The Motion Was Duly Carried

There being no further business to come before the Board, a motion made by Commissioner Don Bauer, second by Commissioner Max Woods to adjourn at 7:25 p.m.

All Commissioners Present Voted "AYE".

The Motion Was Duly Carried.

  
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Jeff Rigoni, President

  
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Max Woods, Secretary